

## PAST PERFORMANCE

The following projects have been completed in the last three years, or are presently underway.

### **Federal Government - Dept. of Justice, Federal Bureau of Prisons**

State Route 716, Ashland, Kentucky, 41101  
Rowena Mollett, Education, 606-929-4042

- **Time Frame** – August, 2007 – Present
- **Approximate number of students** - 85
- **Programs taught** – Word®, Excel®, PowerPoint®

The training is divided into three training sessions; morning, afternoon and early evening. We are conducting the training at two different locations. We are providing training to give inmates basic computer skills as they re-enter the job market.

### **Local Government - Butler County One Stop**

2270 Dixie Highway, Hamilton, Ohio 45015  
Barb Carmella, Career Counselor, 513-867-3237

- **Time Frame** – July 1, 1997 – Present
- **Approximate number of students** - 125
- **Programs taught** – Windows XP®, Word®, Excel®, PowerPoint®, Outlook®, Publisher®, Access® (*all levels of Introductory, Intermediate and Advanced*) QuickBooks Pro, A+ and Network+

This is a government sponsored job-training program for dislocated workers. The students attend our Learning Center and enroll in a Career Track to prepare them for a new career. We set a career path, and help them attain their goals of returning to the workforce. We track each student's progress along his or her path and through to his or her certification testing.

### **Federal Government - Dept. of Veteran Affairs, Dayton Medical Center**

4100 West Third Street, Dayton, Ohio 45428  
Dr. Joan Padgett, Assistant to the Director  
Workforce Development & Training, 937-626-2109

- **Time Frame** – July, 2006 – September, 2006
- **Approximate number of students** - 12
- **Programs taught** – MS Project®
  
- **Time Frame** – March 2008
- **Approximate number of students** - 12
- **Programs taught** – MS Excel®

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### Federal Government - Wright-Patterson Air Force Base

Bldg. 11A, Area B, Wright-Patterson AFB, Ohio 45433  
Margaret Baker  
Personnel Management Directorate (ASC/DPD), 937-626-2109

- **Time Frame** – December 2006
- **Approximate number of students** - 40
- **Programs taught** – MS Word®, MS Excel®
  
- **Time Frame** – July 2008
- **Approximate number of students** - 60
- **Programs taught** – MS Word®, MS Excel®, MS PowerPoint®

We customized a training package that pointed out the main differences between MS Office 2003 and MS Office 2007.

### Commercial Contract - Premier Health Partners (PHP)

**Atrium Medical Center**  
One Medical Center Drive  
Franklin, Ohio 45005-1066  
Julie Turner, Education Department, 513-420-5166

#### **Miami Valley Hospital Good Samaritan Hospital**

One Wyoming Street, Dayton, Ohio 45409  
Robin Coale, Technical Education and Support, Principal Trainer, 937-208-5413

- **Time Frame** – October 1998 - Present
- **Approximate number of students** - 1,540
- **Programs taught** – Windows 2000/XP®, Word®, Excel®, PowerPoint®, Outlook®, Publisher®, Access®, Project® (*all levels of Introductory, Intermediate and Advanced*)

Training for Miami Valley Hospital and Good Samaritan is being conducted at each location. The training room accommodates 10 students at each location. Classes are conducted all day from 8:30 am to 3:30 pm with 45 minutes for lunch. The Fourth R is responsible for developing the schedule in cooperation with PHP and for tracking the sign-ups for each class.

**THE  
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*Computer Training Solutions*

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DUNS ..... 10-062-5859  
NAICS .....611420  
CAGE .....3P3L7  
Web page.....www.fourthr-ohio.com  
Email .....gsa@fourthr-ohio.com

